



MARICOPA WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Wednesday, August 19, 2015 at 9:30 A.M.
Maricopa County Human Services Security Building
234 N. Central Avenue 3rd Floor, Arizona Room
Phoenix, Arizona 85004

To attend via Conference call:
Please dial: 1.877.820.7831
Access Code: 204107

Members Present: Belinda Hanson, Blair Liddicoat, Bonnie Thoi, Chevera Trillo, Donna Pettigrew, Jim Godfrey, Kelsie McClendon, Robin Schaefer, Rodney Pack, Shawn Hutchinson, Shellie Frey, Steve Troxel, Frank Armendariz, Brianna Bendotti, Patricia Wallace, Tim Stump

Members Absent: April Addison, Che Collins, Kayong Holston, Marie Sullivan, Paul Magallanez, Tony Maldonado, Vanessa Andersen, Christoph Hilscher, Kim Hall, James Marshall, Melissa Rafalski, Rick McCartney

Staff Present: Nancy Avina, Stacey Faulkner, Elaine Hernandez, Nina Lindsay, Tina Wadham, Heath Anderson, Nancy Lee, Nubia Castillo, Don Motz, Diana Diaz, Kevin Dumcum

Guests Present: None

I. Call to Order

- a. Steve Troxel, Chair called the meeting to order at 9:35 a.m.

II. Roll Call

- a. Nancy Avina, Board Liaison took Roll call. WBD had quorum 8/19.

III. Discussion, Review, and Possible Action

- a. Approval of Minutes – *June 17, 2015 meeting*
 - Steve Troxel made a motion to approve June 17, 2015 meeting minutes. **Robin Schaefer made a motion to approve meeting minutes. Belinda Hanson seconded motion. Ayes 12. Opposed 0. Abstained 0. Motion Carried.**
- b. Bylaws/Workforce Development Board (WDB)
 - Discussion on updates to bylaws for WIOA compliance
 - Follow up regular meeting has been scheduled on 9/3/15 at 2:00 p.m.
 - WDB working to be DES certified by October for the program year
 - Bylaws are more in depth and descriptive in order to support the board and for accountability
 - Boards name has changed from LWIB to WDB
 - Board had extensive open discussion for each section of bylaws draft

IV. WDD Director's Report

- a. WIOA Timelines
 - Department of Labor Statutory due dates for WIOA implementation were disseminated
 - City of Phoenix strategic planning session - 8/27/15. All WDB members were invited to attend. RSVP due by 8/21/15 for any WDB members interested in attending.
 - Discussion on performance standards and additional reporting by Department of Labor
- b. Arizona Commerce authority (ACA)
 - Internal changes

- Workforce Arizona Council changes and possibly creating new council

V. Task Force and Committee Report

- a. Jim Godfrey gave update on Aerospace & Defense and Manufacturing
- b. Donna Pettigrew gave update on Bio-Science and Healthcare
- c. Steve Troxel gave update on Information Technology and Service Businesses. Patricia gave brief update on Intel partnership
- d. Rodney Pack gave update on Construction, Trades, and Renewable Energy. Stacey gave brief update on apprenticeship programs and becoming a best practice model. Patricia gave brief update on apprenticeships. Tina Wadham gave update on apprenticeship enrollments.
- e. Kelsie McClendon gave update on Logistics and Transportation
- f. No updates on At Large Industries
- g. Chevera Trillo gave update on Workforce Systems
- h. Shawn Hutchinson gave update on Apprenticeships
- i. Patricia Wallace gave youth update
- j. No Membership Updates
- k. Executive
 - i. Bylaws

VI. Maricopa Workforce Connections Report

- a. Centers
 - Nina Lindsey workforce supervisor and her current role
 - No center reports this meeting due to internal changes
 - New data to be collected to reflect more center data. Creating new system for collecting information
 - MWC is implementing a new service delivery model by September 1st
 - Teams are being re-structured and there will be 3 teams instead of 5
 - Business Team and Follow up and retention will be combined

VII. Other Matters

VIII. Call to the Public/Public Comments

IX. Adjourn

- a. Steve Troxel adjourned meeting at 11:57 a.m.